



APPLICATION FORM



Instructions:

- Complete in block capitals using black ink or type
- Fill out all the questions without leaving any blanks.
- Attach a copy of your grade transcript if available or certificate.
- Provide copy of your updated C.V.
- Scan and/or send your application to hr@travelzy.net

Personal Details

First Name: _____ Family Name _____ Gender Male Female Female
 Marital Status Single Married Other _____

 Place of Birth _____ Date of Birth _____ Nationality _____

Permanent address: _____ Present Address (if different than permanent address) _____

Telephone: _____ Mobile: _____ Email address: _____

Educational history

Secondary education

Secondary School(s)/Colleges attended	Graduation Date	Field of Study	Certificates acquired	GPA or equivalent

Higher Education

University/College	Graduation Date	Field of Study	Certificates acquired	GPA or equivalent

Employment

Date	Name and location of employer	Position held/type of work	Monthly Salary	Reason for Leaving

Where did you hear about Travelzy Net & how you rate this company?

Have you ever applied to Travelzy before? (If yes please give date)

Yes Date: _____ No

What is the minimum monthly salary or rate of pay you expect to receive if employed? (Excluding accommodation and transportation)

What is the earliest date you would be available to work?

Details of any critical illness

Compulsory military service

- Completed
- Not completed
- Not applicable

Interest and experience (*Please outline your main interests including any positions of responsibility held*)

At Travel Industry

At Other Companies

Language skills (*Please specify oral and written ability e.g. basic, fluent and bilingual*)

	<input type="checkbox"/> Written	<input type="checkbox"/> Excellent	<input type="checkbox"/> Good	<input type="checkbox"/> Poor	<input type="checkbox"/> None
English	<input type="checkbox"/> Spoken	<input type="checkbox"/> Excellent	<input type="checkbox"/> Good	<input type="checkbox"/> Poor	<input type="checkbox"/> None
Arabic	<input type="checkbox"/> Spoken	<input type="checkbox"/> Excellent	<input type="checkbox"/> Good	<input type="checkbox"/> Poor	<input type="checkbox"/> None
German	<input type="checkbox"/> Spoken	<input type="checkbox"/> Excellent	<input type="checkbox"/> Good	<input type="checkbox"/> Poor	<input type="checkbox"/> None
Others	<input type="checkbox"/> Spoken	<input type="checkbox"/> Excellent	<input type="checkbox"/> Good	<input type="checkbox"/> Poor	<input type="checkbox"/> None

Important Information

Travel & Supplier Experience (*please describe your level of expertise*) _____)

Operations : _____

Contracting : _____

Sales : _____

List Online & Offline Hotel Suppliers (*please indicate with region & country wise*)

Travel Agents (*please indicate the KSA Travel Agencies you know & you can give us the expected busniess*)

Negotiating Skills:

Describe a situation in which you convince travel agent to work with travelzy system as a sales rep and what facilities you provide them & what is your follow up strategies?

Analytical Skills:

Think of a problem you had to resolve. How did you go about finding a solution? What did you learn in the process?

Reference (a total of 2)	
Name and office address of academic reference in higher education	Name and office address of employer references
	(necessary if you are already in full time employment)
1) _____	1) _____
2) _____	2) _____

Declaration

I certify that the information given in this application is complete and accurate. I agree that Travelzy may hold and process any personal data related to me or my application to the firm.

Signature:

Date: